

RENTAL AGREEMENT for Old Town Hall

Mailing Address: **Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897** Phone **203-834-1032**
 GPS Address for parking: **2 Belden Hill Lane, Wilton, CT 06897 (No Parking on Ridgefield Road)**

I have read, understand, and agree to abide by the REQUIREMENTS and CONDITIONS stated in the enclosed, attached or online statements for renting Wilton's Old Town Hall, managed and maintained by the Wilton Garden Club. I will be the responsible person associated with this rental. (Please retain copies for your records.)

 Name (please print)

 Organization (if applicable)

 Street Address

 Town, State, Zip

 Telephone Cell

 Email Address

 Day(s) of week & Date(s) of rental

Fr _____ to _____ = _____ hrs.
 Hours of rental: (3 hrs minimum)

 Intended purpose of use # of people

Payments:

\$ 150.00 (will reserve date(s)) _____
 Security Deposit (refundable) Date paid

_____ hrs X \$ _____ per hour = \$ _____
 Rental Fee Total due

DUE date (at least 10 days prior) _____

It is understood that I/we shall save, hold, and keep the Town of Wilton, its officers, employees and the Wilton Garden Club as its agent, safe, harmless and indemnified from and against any and all claims, demands, actions, causes of actions, penalties, judgments, court costs, attorney's fees and liabilities of every kind and description arising out of injury to and/or death of person(s) and arising out of damage to and/or loss of property which occur on or about the site.

 Signature of Organization's Chief Executive Officer or Responsible Person _____
 Date

 Signature of Wilton Garden Club, Inc.'s Authorized Agent _____
 Date

Please mail the completed & signed Rental Agreement with Security Deposit, and the Rental Fee & Certificate of Liability Insurance to: Old Town Hall Rentals, P.O. Box 121, Wilton, CT 06897.

☐ ** Wilton Garden Club Use Only ☐**			
	Amount	Date	Check #
Deposit			
Rental Payment (1)			
Rental Payment (2)			
Certificate of Insurance: _____			

